



# APPLICATION NOTE

## APP #135

### Revision History

Date	Author	Description
6/3/19	DEW	Setting APP for installing new graphics for touchscreen
09-30-19	DEW	Edits from Bret, using winzip

## Installing New Graphics on Touchscreen

Any questions regarding this release, contact: [support@mcscontrols.com](mailto:support@mcscontrols.com)

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## INSERT A MEMORY STICK IN THE BACK OF THE TOUCHSCREEN

1. Screen will appear, highlight 'Open in File Manger' and click OK.
2. Make a backup of your Graphics file before proceeding with the new graphic install
3. Highlight your 'Graphics Folder' on left, click to open, than highlight the actual graphics folder on the right.
4. Click on 'EDIT" at top and click 'COPY"
5. HIGHLIGHT THE 'USB' MEMORY STICK on the left side under places
6. Click on 'EDIT' and click 'PASTE'
7. CHECK TO MAKE SURE YOU HAVE A BACKUP ON YOUR USB MEMORY STICK
8. Remove that USB memory stick
9. INSERT NEW USB memory stick with new graphics package

## Unlocking the Touchscreen.

1. Click on the '**MCS TOOLS**' folder on the desktop
2. Click on '**MEMORY LOCK**'
3. Click on '**Unlock\_Memory**"
4. Click on '**Execute**'
5. Touchscreen will re-boot
6. When Touchscreen re-boots- **NOTE ON TOP RIGHT THAT SCREEN IS 'UNLOCKED'**

## Delete old Graphics Folder

1. On desktop, click on '**MCS TOOLS**'
2. Under places, locate your '**GRAPHICS FOLDER**', CLICK TO OPEN
3. Locate the folder for your touchscreen graphics and highlight
4. Click on '**EDIT**' move to trash
5. **DO NOT DELETE 'ERROR.JPG, GRAPHICeRROR.XML files**



## Install 'New Graphics Folder'

1. Before saving the graphics to the USB MEMORY STICK BE SURE TO EXTRACT THEM FROM THE WINZIP FOLDER
2. Click on the **USB memory stick**
3. Highlight new '**Graphics folder**' on the memory stick
4. Click on '**EDIT**' at top
5. Click on '**COPY**'
6. Highlight '**GRAPHICS**' under places
7. Click on '**EDIT**' at top
8. Click on '**PASTE**'
9. Verify that the new Graphics file has been copied to your touchscreen Graphics folder

## Re-lock Touchscreen

1. Click '**HOME**' (House Icon) tab at top of screen to the left of your file path.
2. Click on '**MEMORY LOCK**' folder

3. Click on **'Lock\_Memory'**.
4. Click on **'EXECUTE'**
5. When touchscreen reboots, verify the touchscreen is **'LOCKED'** AT TOP RIGHT OF SCREEN

## **ON MCS-CONNECT SCREEN**

1. Click on **'OFFLINE'** at top
2. Load an **Offline XML file, Enable Auto Screen Refresh**
3. Click to open your **graphics folder in the graphics folder under places**
4. Highlight **'systemoverview.xml, and click open**
5. When MCS-CONNECT opens, click on the **'systemoverview.xml** tab to open your graphics
6. Once you verified the graphics have been loaded, close MCS-CONNECT and re-connect to the controller and click on the graphics tab at the top right.

*If you cannot view the new graphics package, please read your touchscreen manual located in your documents folder for detailed instructions on how to install new graphics*

CONTACT SUPPORT FOR ADDITIONAL SUPPORT

**Email: [support@mcscontrols.com](mailto:support@mcscontrols.com)**

**239-694-0089**